

MELINDA J. WALKER

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Tel 508-665-5819 • Email: MelindaWalker@McCauleyLyman.com

EMPLOYMENT HISTORY

MCCAULEY LYMAN LLC, Framingham, MA

Member, September 2020 – Present

Advises clients on critical and complex transactional matters involving the development, financing, construction, operation, and sale of renewable energy projects. Responsibilities include drafting, negotiating, and managing development service agreements, leases, real estate documents, REC purchase agreements, EPC agreements, O&M agreements, procurement agreements, facility management agreements, and offtake agreements. Handles project sales and acquisitions including the negotiation and finalization of asset purchase or membership interest purchase agreements and ancillary documents, due diligence, title clearing, and financing.

CLEAN ENERGY COLLECTIVE, Louisville, CO

Corporate Counsel, February 2015 - September 2020

- Provided legal support as a transactional attorney for a renewable energy company focusing on renewable energy project development, construction, and project acquisitions.
- Managed project sales and acquisitions involving membership interest purchase agreements and asset purchase agreements.
- Drafted and negotiated engineering, procurement and construction contracts, power purchase agreements, operations and maintenance agreements, master service agreements, consulting agreements, and other construction agreements as necessary.
- Experience with real estate title matters, curing title defects, issuing title policy with endorsements, project closings, leases, project development agreements, and minor real estate dispute resolution.
- Responsible for reviewing utility tariffs and program rules and regulations to ensure regulatory compliance.
- Handled all intellectual property matters of the company. Drafted software as a service agreements, technology agreements and license agreements with large utilities.
- Drafted offtake agreements and asset management agreements.
- Managed the selection and supervision of outside counsel, as needed.
- Developed and maintained standard contract templates and forms.

SPECIALTY RF SOLUTIONS, LLC, Coppell, TX

In-House Counsel, June 2012 - November 2014

- Drafted, reviewed and negotiated a broad range of commercial contracts including license agreements, request for proposals, purchase orders, vendor agreements, and confidentiality agreements for a small sales and manufacturer of radio frequency amplifiers and components.
- Directly responsible for surveying the regulatory and legal operating environment to determine risks for the company and recommending actions available to mitigate such risks.
- Advised senior management in a wide range of legal, risk management, and business matters.

U. S. DEPARTMENT OF ENERGY, Golden, CO

General Attorney Advisor, August 2010 - June 2013

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10 Speen Street, Framingham, Massachusetts 01701
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- Worked in the Energy Efficiency and Renewable Energy division on various renewable energy projects involving solar, wind, biomass, and geothermal projects.
- Provided legal support for federal acquisitions. Drafted, reviewed, administered, and monitored compliance of numerous federal contracts. Knowledgeable in the Federal Acquisition Regulations. Specific knowledge of flow down provisions applicable to subcontractor and vendor.
- Coordinated and led various multidisciplinary groups in the grants and agreements process.
- Prepared and presented program issues, compliance issues, and findings to senior management.
- Provided legal review of environmental determinations, including environmental assessments.
- Consulted with several State Historic Preservation Offices. Received the Chairman's Award for Historic Preservation from the Advisory Council on Historic Preservation.
- Handled employment matters.
- Handled Freedom of Information Act requests and Office of Investigation General issues.

ASCENSION CUSTOM HOMES, LLC, Durango, CO

In-House Counsel and Office Manager, August 2008 – August 2010

- Managed bid proposals, contract negotiations, contractor performances, and resolved contractual conflicts for a custom home building company.

SUMMER LEGAL ASSOCIATE

May 2007 – August 2007

- Haynes & Boone, LLP, Fort Worth, TX
- Gardere Wynne & Sewell, LLP, Dallas, TX

EDUCATION

University of Houston Law Center, Houston, Texas

Juris Doctorate, *May 2008, Cum Laude*

- Order of the Baron Honor Society

Texas Christian University, Fort Worth, Texas

BS in Economics, Minor in General Business, *May 2005, Summa Cum Laude*

- Golden Key Honor Society
- National Society of Collegiate Scholars

VOLUNTEER WORK

Pidola, LLC, Golden CO – *Board of Directors, 2018 - Present*

- Providing legal support to a nonprofit involved in providing utilities to impoverished communities in Bolivia.

ADMITTED TO PRACTICE IN: COLORADO